



**ALL STAR ACADEMY HAMILTON
EMPLOYMENT APPLICATION**

Office use only: Use Only	Date:	Time:
Hired On:		
Schedule Days:	Time:	Position:
Orientation Date:	OPIN#	

Full Name:	Home#	Cell#
Address	City/State	Zip
Date of Birth	Soc. Sec#	Driver's License#

Dear Applicant:

We are dedicated to hiring top professionals who are energetic, motivated, and possess integrity. Whitehall Kids Academy is an equal opportunity employer. Applicants must show they understand and are able to meet the following Requirements for Employment by initialing each item below.

Requirements for Employment (please initial if applicable to you)

_____ Is a High School Graduate or has G.E.D

_____ Applicant must provide a copy of driver's license or state id card, and Soc. Sec card or birth certificate.

_____ Applicant can speak and write fluent English.

_____ Applicant is at least 18 years or older.

_____ A US Citizen, or is legally authorized to work in the United States

_____ Is able to sit on the floor and in the children's chair often.

_____ Is physically able to get up and down from floor activities.

_____ Will maintain a Professional appearance and conduct.

_____ Has the ability to meet all job requirements which may vary.

_____ Is able to drive a motor vehicle.

_____ Employees found under the influence of drugs or alcohol or controlled substances within All Star Academy Learning Center will be immediately dismissed.



CRIMINAL OFFENCES- Criminal background checks will be conducted on all applicants

- I have not pleaded guilty, no contest, been convicted of any criminal offense.
- I have pled guilty, no contest, or been convicted of a criminal offense. Explain:

- I have not been the subject of indictment, arrest or an official criminal complaint.
- I have been the subject of an indictment, arrest or an official criminal complaint. Explain:

GENERAL INFORMATION

Hours of Operation is from 6:30am-6:00pm

Please Circle one: Full-Time Hours Part-Time Hours

Please check which apply:

() Monday () Tuesday () Wednesday () Thursday () Friday

On what date would you be willing to start work? _____

What are your special talents, hobbies, and interests? _____

List course or relevant training (CPR, 1st Aide, Communicable Disease, Child Abuse, etc):

List other skills(office, clerical, achievements, and training other fields): _____



EDUCATIONAL EXPERIENCE

Name OF High School	Address	Graduated? Year
Years attend	GED? Year obtained?	

COLLEGE EDUCATION

Name of institution	Address	Graduated? Year
Years attended	Degree received	
Major	Minor	Credits taken

WORK EXPERIENCE

NAME OF COMPANY	ADDRESS	NAME OF SUPERVISOR	TELEPHONE NUMBER



PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. What are your career goals and objectives?

2. Why do you think this school should hire you?

3. Define Professional Conduct. How does it apply to a preschool program?

4. Define customer Service and how it relates to a preschool program?

5. What do typical two- year old classrooms looks like?

6. Describe your position on guidance as it relates to two 3 years old children arguing over a toy?

7. What would your best friend say your strengths and weaknesses are?

8. What was your attendance record at your previous job?



CONDITIONS OF THE EMPLOYMENT STATEMENT

I declare that my answers to the questions on this application and any necessary examinations supplements are true and give Whitehall Kids Academy the right to investigate all information given and to ensure additional appropriate information if necessary. I understand that all investigative reports may be made from information obtained through personal interviews with others. I understand that this inquiry may include information as to my personal characteristics, employment verification, credential verification, personal verification, reference checks, criminal record, motor vehicle record, and appropriateness for employment. I authorize my current and former employers to give information regarding my employment together with all information regarding me, and hereby release from all liability or responsibility all persons, companies, or corporations furnishing such information in good faith. I also authorize the release of scholastic ratings to Whitehall Kids Academy by Schools and other education institutions that I have attended.

I understand the completion of this application does not ensure me a position with Whitehall Kids Academy. I further understand that any misrepresentation herein may cause my application to be rejected, my name removed from the eligible register and/or subjected to dismissal. Candidates for hire must pass a drug and BCI & FBI check prior to employment.

I understand that Ohio is an At Will Employment State so therefore at any time I can resign from my position with Whitehall Kids Academy without cause. I also understand that Whitehall Kids Academy can terminate my employment at any time without notice or cause, so long as there is no violation of applicable federal or state law.

Signature

Date